

SOLICITATION ADDENDUM

Date: **2/14/2023**
Subject: **Janitorial Paper Products**
Solicitation Number: **6100057301**
Due Date/Time: **2/17/2023 – 1:00 PM (Eastern)**
Addendum Number: **One**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

Question 1: Is the results from last go around posted on the site?

Answer: Information on the prior Solicitation ([6100050343](#)) and current Contract ([4400024406](#)) can be found on the PA eMarketplace website using the links provided.

Question 2: Is there proprietary items specific to the certain vendors?

Answer: Please review the Specifications, Section A.2. and the Cost Sheet for product information.

Question 3: Can I get a list of delivery locations?

Answer: This contract is available for all using agencies and any Commonwealth location could request to receive product from it. Here is a link to an available spreadsheet: [Agency Ship To Address List](#).

Question 4: Minimum order will you be disqualifying if we say the minimum order has to be X?

Answer: The minimum order is listed within the Specifications, Section B.7. for this Solicitation.

Question 5: Is the Solicitation cost sheet an example or is this current product and pricing?

Answer: See the Specifications, Section A.2., for information on the pricing requirements and the Cost Sheet for additional instructions. See the answer to question 1 for additional details on the current contract.

Question 6: Is there any diverse supplier consideration?

Answer: The Issuing Office and the Department of General Services’ Bureau of Diversity, Inclusion and Small Business Opportunities (BDISBO) identified this procurement as potentially eligible for the setting of Small Diverse Business (SDB) and/or Veteran Business Enterprise (VBE) participation goals. However, after analyzing the solicitation for subcontracting opportunities and researching available SDB and/or VBE firms to perform commercially useful functions, the Issuing Office and BDISBO have determined that the SDB and/or VBE participation opportunities for the scope of work for this procurement are de minimis. Therefore, the Issuing Office and BDISBO have declined to set SDB or VBE participation goals for this procurement.

Question 7: Is this an all or nothing bid or can it be divided?

Answer: The Method of Award is provided within the Specifications, Section A.4. of this Solicitation.

Type of Solicitation: Electronic Bid (SRM) - Review the Questions section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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